

**Title:** Senior Estimator  
**Location:** Remote  
**Salary:** \$100k - \$150k  
**Hours:** Full-Time

### **JOB DESCRIPTION:**

Under the general direction of the Deputy Director of Program Management & Oversight, the Program Estimating Manager performs as a team member who is responsible for managing the Program Estimating Unit. The employee works in the Program Management & Oversight Branch under the client's Office of the Program Delivery.

### **RESPONSIBILITIES AND REQUIREMENTS**

- Manages the cost estimating group in the development of all capital cost estimates for client from planning conceptual level to final design and construction cost estimates.
- Facilitates the development of information used to develop cost estimates with all external stakeholders.
- Supports the development of the bi-annual Programmatic Business Plan capital cost estimates.
- Develop policies and procedures for programmatic cost estimating.

### **KNOWLEDGE OF:**

- All design and construction disciplines means and methods used on client's program and transit infrastructure work in general.

### **ABILITY TO:**

- Develop appropriate internal and external resources to facilitate the development of accurate cost estimates in a schedule driven program environment.

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## DESIRABLE QUALIFICATIONS

- Must have 15+ years of estimating experience with minimum 10 years in transit work with typical project size over \$1B.
- Bachelor of Science in Civil Engineering or Construction Science/Management
- Professional certification as cost estimator and/or engineer is preferable.
- Work experience on large programs with proven track record.
- Experience in database driven estimating software (Timberline, Heavy Bid, Onscreen Takeoff, etc..)
- Experience with analyzing, reviewing and estimating of change orders and good negotiations skills.
- Ability to produce oral and written presentation to client and other stakeholders.
- Strong work experience with MS Office application.
- Can communicate effectively with different disciplines to obtain scope of work and other information and manage the development of estimates.
- Ability to read blueprints and generate, quantities, work breakdown structure and scope of work.
- Can create an estimate plan leading to deliver a complete estimate complying with program requirements.

## ABOUT ZPro SOLUTIONS INC.

With offices in Florida (HQ), California, and New York, ZPro Solutions Inc. (ZPro) was founded in 2016. Certified as a DBE, MBE and SBE in various states and municipalities.

ZPro Solutions is a technology firm offering a full range of consulting services. We specialize in Business Transformation, Enterprise Asset Management, Data Management, Business Operations, Program Management, Project Management, Data Analytics, and Software Sales. Our highly trained and qualified team of consultants provide the skills and expertise to perform comprehensive analysis, using proven methodologies to develop strategies and plans to meet critical business needs. Our team combines expertise in enterprise asset management, projects management, data science and technology to transform industries and bring clients optimal solutions leading to desired outcomes and the greatest ROI.

<https://www.zprosolutions.com/> or via LinkedIn at:

<https://www.linkedin.com/company/zprosolutions>



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