

Title: ROW Project Manager (Legal)
Location: Remote
Salary: \$150k - \$156k
Hours: Full-Time

JOB DESCRIPTION:

The Project Manager is responsible for facilitating the successful delivery of assigned projects from inception to close-out, on schedule, within budget, in accordance with the approved scope, meeting established quality requirements and objectives under the direction of the Deputy Director of Real Property.

Specific responsibilities include management, oversight, and support of: the project teams in the management and oversight of all Real Property in the Eminent Domain (Legal) Process within and Project Delivery elements of Real Property, including but not limited to acquisition, land conveyance, reporting, etc.

RESPONSIBILITIES AND REQUIREMENTS

- Plan, organize, coordinate, and manage delivery of right-of-way projects including but not limited to eminent domain, acquisition, land conveyance, reporting, etc.
- Development, continual improvement and implementation of: strategies, policies and procedures, systems and tools, to support right-of-way delivery for needed areas.
- Support Deputy Director of Real Property in special tasks, duties, and reporting.

KNOWLEDGE OF:

- The California eminent domain process, acquisition of right of way, land conveyances, and reporting required to deliver these aspects in a highly complex construction mega-project, commercial principles and their applications; research methods.

ABILITY TO:

- Understand all the interrelated aspects of real property in a design-build environment with multiple interrelated projects and functional areas. Prepare technical correspondence and complete, comprehensive reports; address an audience effectively; analyze situations accurately and adopt an effective course of action; and communicate effectively to demonstrate leadership, team-building, and collaboration skills, for meeting established project goals and objectives.

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DESIRABLE QUALIFICATIONS

- Minimum of ten years of project management experience with a focus on real property on complex mega-construction projects or projects of similar magnitude.
- Education Minimum: Bachelor's Degree in Civil Engineering, Construction Management or a closely related field
- Education Preferred: Graduate: Master of Business Administration or Juris Doctor
- Highly recommended: PMP and Lean 6 Sigma Experience
- Strong project and construction management background with focus on real property
- Proficiency and knowledge of computer software applications such as Microsoft Excel, Word, Visio, Project, and PowerPoint.
- Experience with major capital infrastructure projects and the areas of scope, policy, strategy and procedures on real property.
- Demonstrate a broad knowledge of budget processes, workload development, resource management, and project management concepts for innovative delivery projects, including design build.
- The ability to maintain good communication skills and working relationships with management, consultants, private sector contractors, subcontractors, and their associations.
- Strong coordination skills, given the strong matrix organization assembled for the program delivery team
- Excellent communication and negotiating skills (both written and oral), and the ability to speak knowledgeably with other consultants, stakeholders, other governmental agencies and individual citizens
- Ability to analyze situations and data accurately; lead the development of effective solutions and strategies for difficult technical and logistical problems related to delivery of right-of-way and land conveyances; and collaboratively engage the services of other parties necessary to achieve results

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ABOUT ZPro SOLUTIONS INC.

With offices in Florida (HQ), California, and New York, ZPro Solutions Inc. (ZPro) was founded in 2016. Certified as a DBE, MBE and SBE in various states and municipalities.

ZPro Solutions is a technology firm offering a full range of consulting services. We specialize in Business Transformation, Enterprise Asset Management, Data Management, Business Operations, Program Management, Project Management, Data Analytics, and Software Sales. Our highly trained and qualified team of consultants provide the skills and expertise to perform comprehensive analysis, using proven methodologies to develop strategies and plans to meet critical business needs. Our team combines expertise in enterprise asset management, projects management, data science and technology to transform industries and bring clients optimal solutions leading to desired outcomes and the greatest ROI.

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