

Title: CP Project Manager
Location: Remote
Salary: \$150k - \$180k
Hours: Full-Time

JOB DESCRIPTION:

CP Project Manager is responsible for facilitating the successful delivery of assigned projects from inception to closeout, on schedule, within budget, in accordance with the approved scope, meeting established quality requirements and objectives under the direction of the Project Director and working in concert with the PCM Delivery Team.

Specific responsibilities include management, oversight, and support of: the project teams in the management and oversight of all elements of the CP design build project, including but not limited to design-build issue resolution, contract issue resolution, claim resolution, right of way, third parties, etc. The CP Project Manager works in the Infrastructure Delivery Branch of the client's Office of Program Delivery.

RESPONSIBILITIES AND REQUIREMENTS

- Plan, organize, coordinate, and manage delivery of projects utilizing the Authority's project management processes and tools with a focus on design-build issue resolution, contract issue resolution, claim resolution, right of way, and third parties.
- Development, continual improvement and implementation of: strategies, policies and procedures, systems and tools, to support project delivery.
- Support Project Director in special tasks and studies.

KNOWLEDGE OF:

- Design-Build delivery of major transportation projects; principles and practices of project management; and construction management practices.

ABILITY TO:

- Understand all the interrelated aspects of program delivery in a design-build environment with multiple interrelated projects and functional areas. Prepare technical correspondence and complete, comprehensive reports; address an audience effectively; analyze situations accurately and adopt an effective course of action;
- Communicate effectively to demonstrate leadership, team-building, and collaboration skills, for meeting established project goals and objectives.

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DESIRABLE QUALIFICATIONS

- Bachelor's Degree in Civil Engineering, Construction Management, or a closely-related field.
- Strong project and construction management background.
- Proficiency and knowledge of computer software applications such as Microsoft Excel, Word, and PowerPoint.
- Familiar with transportation projects and disciplines.
- Knowledge of and ability to apply engineering judgment in areas of design and construction engineering on transportation projects.
- The ability to maintain good communication skills and working relationships with management, consultants, private sector contractors, subcontractors and suppliers, and their associations.
- Strong coordination skills, given the strong matrix organization assembled for the program delivery team.
- Excellent communication and negotiating skills (both written and oral), and the ability to speak knowledgeably with other consultants, stakeholders, other governmental agencies and individual citizens.
- Ability to analyze situations and data accurately; lead the development of effective solutions and strategies for difficult planning, environmental, engineering, technical and logistical problems related to delivery of the high-speed

ABOUT ZPro SOLUTIONS INC.

With offices in Florida (HQ), California, and New York, ZPro Solutions Inc. (ZPro) was founded in 2016. Certified as a DBE, MBE and SBE in various states and municipalities.

ZPro Solutions is a technology firm offering a full range of consulting services. We specialize in Business Transformation, Enterprise Asset Management, Data Management, Business Operations, Program Management, Project Management, Data Analytics, and Software Sales. Our highly trained and qualified team of consultants provide the skills and expertise to perform comprehensive analysis, using proven methodologies to develop strategies and plans to meet critical business needs. Our team combines expertise in enterprise asset management, projects management, data science and technology to transform industries and bring clients optimal solutions leading to desired outcomes and the greatest ROI.

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